

## PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 243  
Date: 2015-08-06  
Day: Thursday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: clear

**Temperature:** 7:30 am: 64°

**Noon:** partly cloudy

**Noon:** 76°

**3:00 pm:** partly cloudy

**3:00 pm:** 81°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	1	0	2
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	0	0	0	0
	02 41 19		Labor	1	1	0	2
	Div. 31		Site Work	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 51 23		Drop Ceiling	0	0	0	0
	09 30 00		Tiling	0	0	0	0
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19						
	Div. 23	Ambient Temp. Corp.	HVAC	1	0	0	1
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
Total:	Div. 14	United Elevator	Elevator	1	1	0	2
				5	4	0	9

### DAILY REPORT

#### Activities Today:

- 1) Carpentry: continuing with installation of sunburst panels on the 2<sup>nd</sup> floor of the north and south elevations; installing windows in the 2<sup>nd</sup> floor of the addition
- 2) Labor: assisting trades; general site cleaning; cleaning up site and getting it ready for site grading
- 3) HVAC: continuing with HVAC piping insulation; continuing with control wiring
- 4) Electrical: working on connections to generator & transformer
- 5) Elevator: crew is on site continuing with installation of elevator components

# PHOTO INDEX



Photo showing site being cleaned up in preparation for the site grading.



Photo showing foundation wall infill with reinforcement in place.

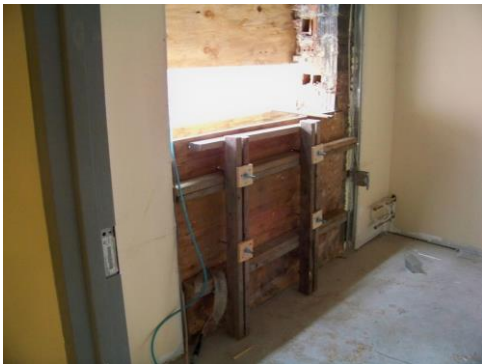

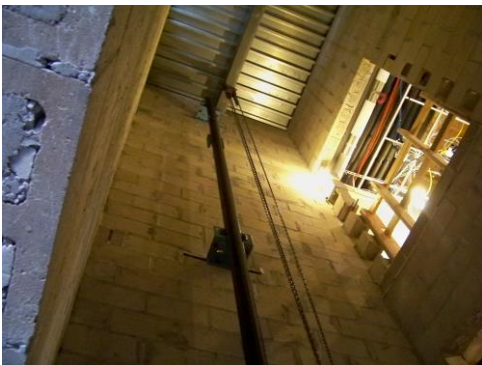


Photo showing formwork in place for the foundation wall infill.



Photo showing electrician continuing with work on the generator.

	<p>Photo showing electrician working in the main electrical room.</p>
	<p>Photo showing exterior meter on the transformer installed by National Grid.</p>
	<p>Photo showing elevator technician working on the elevator installation.</p>
	<p>Photo looking up into the elevator shaft.</p>

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**